

## PART A

**Report to:** Overview and Scrutiny Committee  
**Date of meeting:** 23 March 2017  
**Report of:** Committee and Scrutiny Officer  
**Title:** Neighbourhood Forum Task Group - Cabinet response

### 1.0 **Summary**

1.1 This report asks Overview and Scrutiny Committee to review Cabinet's recent discussion at its meeting on 6 March 2017. The scrutiny committee also needs to consider when it next wishes to review the outcome.

### 2.0 **Recommendations**

2.1 that Overview and Scrutiny Committee reviews Cabinet's recent response to the Neighbourhood Forum Task Group's recommendations.

2.2 that Overview and Scrutiny Committee sets a date for a future review of the recommendations.

#### **Contact Officer:**

For further information on this report please contact: Sandra Hancock,  
Committee and Scrutiny Officer

Tel: 01923 278377      email: [sandra.hancock@watford.gov.uk](mailto:sandra.hancock@watford.gov.uk)

### 3.0 **Detailed proposal**

3.1 At the last Overview and Scrutiny Committee councillors were informed that Cabinet had decided to set up a small working group to further discuss the task group's recommendations. The group comprised the Mayor and Councillors Collett and Cavinder, supported by the Head of Democracy and Governance and Committee and Scrutiny Support Officer (IM). Following a comment at Overview and Scrutiny Committee the Committee and Scrutiny Officer advised the Head of Democracy and Governance that councillors had requested that an opposition member was included in the working group.

- 3.2 There was one meeting of the working group which took place on 23 January 2017. The group proposed amendments to some of the task group's original recommendations, which were presented to Cabinet on 6 March 2017.
- 3.3 Cabinet reviewed the amended recommendations and considered revised copies of the protocol and guidelines. Cabinet's minutes and the revised protocol and guidelines are attached as appendices to this report.

## **Appendix**

Appendix 1 – Cabinet minutes 6 March 2017

Appendix 2 – Protocol 2017

Appendix 3 – Guidelines 2017

## **Background Papers**

None

## **File Reference**

None